

International Conference on Integrated Systems Research for Sustainable Intensification in Smallholder Agriculture

Guidelines for Poster Presentations and Display

Poster Size

Official poster size is A0 (33.1 in x 46.8 in). Presenters are requested to bring a hard copy of their posters for display. Posters must be mounted on the day for which they are displayed between 07.30 and 08.30 in the morning and remain on display until the end of sessions on that day. Material for mounting posters will be provided in the poster area.

Poster Themes

Poster presentations are organized in poster sessions, and poster sessions belonging thematically to the same overall topic are organized in separate poster areas. Each session is scheduled on a specific day with a specific time. Thereby, each session has a “Display Time” (determining the actual date of display), an “Oral Presentation Time” (determining the actual time of presentation), as well as an “Authors in Attendance Time” (determining the actual time when authors are present at their poster display).

Display Time

The general display time is from 08:30–18:00. Authors are kindly asked to put up their posters on the day where their specific poster session is scheduled as soon as possible (07:30–08:30), but not in the evening before the scheduled display day in order to enable the conference participants to view their posters at any time within the display day, and to take them down between 18:00–19:00. After this time, the remaining posters will be disposed by the conference staff, i.e. posters will not be stored.

Oral Presentation of Posters

Authors of poster abstracts should be prepared to provide a 1-minute summary presentation of their poster (accompanied by one PowerPoint slide) during the corresponding plenary introduction session:

Poster Theme	Oral Presentation Time
Conceptual Underpinnings of Systems Research	March 4, 16:30 (Session 6, Day 2)
Sustainable Intensification	March 4, 16:30 (Session 6, Day 2)
Innovation Systems	March 5, 14:30 (Session 8, Day 3)
Scaling for Impact	March 5, 14:30 (Session 8, Day 3)

The deadline to send your PowerPoint slide to Mr. Oyewale Abioye O.Abioye@cgiar.org is February 25. Slides received after this date will not be shown during the oral introductory session.

Authors in Attendance Time

The Authors in Attendance Time is the time when the respective author(s) of a poster must be present at their poster display:

Poster Theme	Author in Attendance Time
Conceptual Underpinnings of Systems Research	March 4, 16:45 (Session 6, Day 2)
Sustainable Intensification	March 4, 16:45 (Session 6, Day 2)
Innovation Systems	March 5, 14:45 (Session 8, Day 3)
Scaling for Impact	March 5, 14:45 (Session 8, Day 3)

Poster Preparation

Place the title of your abstract prominently at the top of the poster to allow viewers to easily identify your paper. Indicate the authors' names and contact information in order to allow interested viewers to contact you for more information. Prepare all diagrams or charts neatly and legibly beforehand, in a size sufficient to be read at a distance of 1.5-2.0 metres. The type is recommended to be 2.5 cm high. Organize the poster in a way that it is clear, orderly, and self-explanatory. The poster must cover the same content as the abstract. Label different elements as 1, 2, 3, or A, B, C. This will make it easier for a viewer to follow your display. Include the background of your research followed by results and conclusions. A successful poster presentation depends on how well you convey the information to an interested audience.

Poster No Shows

Including your abstract in the conference program obliges you or one of your co-authors to actually present your poster at the time and in the mode indicated. If you already know that your poster will not be presented, you are asked to withdraw your corresponding abstract as soon as possible. Posters not presented are not only frustrating for those people present, but also costly as the board space is reserved for your poster.